DocuSign Envelope ID: BB91B649-F8B0-488F-9B24-DC8C9FD81837 APPLICATION FOR EXEMPTION FROM AUDIT LONG FORM Hammond Farm Metropolitan District No. 1 NAME OF GOVERNMENT For the Year Ended 121 S Tejon Street 12/31/2023 **ADDRESS** Suite 1100
Colorado Springs, CO 80903
Margaret Henderson or fiscal year ended: CONTACT PERSON 719-635-0330 PHONE **EMAIL** margaret.henderson@claconnect.com **CERTIFICATION OF PREPARER** I certify that I am an independent accountant with knowledge of governmental accounting and that the information in the Application is complete and accurate to the best of my knowledge. I am aware that the Audit Law requires that a person independent of the entity complete the application if revenues or expenditure are at least \$100,000 but not more than \$750,000, and that independent means someone who is separate from the entity. Margaret Henderson NAME: Accountant for the District TITLE CliftonLarsonAllen LLP FIRM NAME (if applicable) 121 S Tejon Street, Suite 1100, Colorado Springs, CO 80903 **ADDRESS** PHONE 719-635-0330

RELATIONSHIP TO ENTITY

CPA Firm providing accounting services to the District

PREPARER (SIGNATURE REQUIRED)

See Attached Accountant's Compilation Report

Has the entity filed for, or has the district filed, a Title 32, Article 1 Special District Notice of Inactive Status during the year? [Applicable to Title 32 special districts only, pursuant to Sections 32-1-103 (9.3) and 32-1-104 (3), C.R.S.]

| VES NO | If Yes, date filed:

PART 1 - FINANCIAL STATEMENTS - BALANCE SHEET

* Indicate Name of Fund

NOTE: Attach additional sheets as necessary Governmental Funds Proprietary/Fiduciary Funds Please use this space to Line # Description Description Fund* provide explanation of any items on this page Assets Assets 116,158 \$ 1-1 Cash & Cash Equivalents \$ 5,625 Cash & Cash Equivalents - | \$ Investments \$ Investments \$ - \$ - | \$ 1-2 Receivables \$ 7,216 \$ Receivables \$ - \$ 1-3 1-4 **Due from Other Entities or Funds** \$ 928 \$ Due from Other Entities or Funds - | \$ **Property Tax Receivable** Other Current Assets [specify...] \$ - | \$ All Other Assets [specify...] - \$ \$ Lease Receivable (as Lessor) \$ Total Current Assets \$ - | \$ 1-6 1-7 \$ - | \$ Capital & Right to Use Assets, net (from Part 6-4) - | \$ Other Long Term Assets [specify...] 1-8 \$ - | \$ - | \$ \$ \$ 1-9 - \$ - | \$ \$ 1-10 - | \$ - | \$ TOTAL ASSETS \$ TOTAL ASSETS \$ (add lines 1-1 through 1-10) 124,302 \$ 5,625 1-11 (add lines 1-1 through 1-10) - | \$ **Deferred Outflows of Resources: Deferred Outflows of Resources** \$ - \$ - \$ 1-12 [specify...] [specify...] \$ 1-13 [specify...] - | \$ [specify...] - \$ (add lines 1-12 through 1-13) TOTAL DEFERRED OUTFLOWS \$ (add lines 1-12 through 1-13) TOTAL DEFERRED OUTFLOWS \$ - \$ 1-14 - | \$ TOTAL ASSETS AND DEFERRED OUTFLOWS \$ TOTAL ASSETS AND DEFERRED OUTFLOWS \$ 124,302 \$ 5,625 1-15 - | \$ Liabilities Liabilities 1-16 **Accounts Payable** 7,168 \$ Accounts Payable - \$ **Accrued Payroll and Related Liabilities Accrued Payroll and Related Liabilities** 1-17 \$ - | \$ - \$ - \$ Unearned Revenue **Accrued Interest Payable** \$ 1-18 Due to Other Entities or Funds \$ 103.802 \$ Due to Other Entities or Funds 1-19 - \$ 1-20 All Other Current Liabilities \$ \$ All Other Current Liabilities - \$ (add lines 1-16 through 1-20) TOTAL CURRENT LIABILITIES \$ 110,970 \$ (add lines 1-16 through 1-20) TOTAL CURRENT LIABILITIES \$ 1-21 - \$ All Other Liabilities [specify...] \$ **Proprietary Debt Outstanding** - \$ 1-22 \$ - \$ 1-23 Prepaid Homeowner Dues \$ 3,075 \$ Other Liabilities [specify...]: \$ \$ \$ - \$ 1-24 - | \$ 1-25 \$ \$ - \$ 1-26 \$ \$ \$ - | \$ **TOTAL LIABILITIES \$** (add lines 1-21 through 1-26) **TOTAL LIABILITIES \$** (add lines 1-21 through 1-26) 114.045 \$ - \$ 1-27 **Deferred Inflows of Resources: Deferred Inflows of Resources Deferred Property Taxes** Pension/OPEB Related 1-28 \$ - | \$ Lease related (as lessor) - \$ 1-29 \$ - | \$ Other [specify...] (add lines 1-28 through 1-29) TOTAL DEFERRED INFLOWS \$ (add lines 1-28 through 1-29) TOTAL DEFERRED INFLOWS \$ 1-30 - \$ - \$ **Fund Balance** - \$ 1-31 Nonspendable Prepaid \$ - | \$ Net Investment in Capital and Right-to Use Assets \$ 1-32 Nonspendable Inventory \$ - \$ Restricted [specify...] Emergency Reserve and Capital Project \$ 6,700 \$ 5,625 **Emergency Reserves** 1-33 - | \$ Committed [specify...] Other Designations/Reserves 1-34 \$ | \$ \$ - | \$ Restricted \$ 1-35 Assigned [specify...] \$ \$ - | \$ Unassigned: \$ 3,557 \$ Undesignated/Unreserved/Unrestricted - \$ 1-36 1-37 Add lines 1-31 through 1-36 Add lines 1-31 through 1-36 This total should be the same as line 3-33 This total should be the same as line 3-33 TOTAL FUND BALANCE & TOTAL NET POSITION & 10,257 \$ 5.625 \$ 1-38 Add lines 1-27, 1-30 and 1-37 Add lines 1-27, 1-30 and 1-37 This total should be the same as line 1-15 This total should be the same as line 1-15 TOTAL LIABILITIES, DEFERRED INFLOWS, AND FUND TOTAL LIABILITIES, DEFERRED INFLOWS, AND NET BALANCE POSITION \$ 124.302 | \$ 5.625

PART 2 - FINANCIAL STATEMENTS - OPERATING STATEMENT - REVENUES

		Governme	ental Funds		Proprietary/Fi	duciary Funds	Please use this space to
Line #	Description	General Fund*	Capital Project Fund	Description	Fund*	Fund*	provide explanation of any
٦	ax Revenue			Tax Revenue			items on this page
2-1	Property [include mills levied in Question 10-6]	\$ -	\$ -	Property [include mills levied in Question 10-6]	\$ -	\$ -	
2-2	Specific Ownership	\$ -	\$ -	Specific Ownership	\$ -	\$ -	
2-3	Sales and Use Tax	\$ -	\$ -	Sales and Use Tax	\$ -	\$ -	
2-4	Other Tax Revenue [specify]: Interest Income			Other Tax Revenue [specify]:	\$ -	\$ -	
2-5	Transfers from other districts	\$ 170,554			\$ -	\$ -	
2-6		\$ -	\$ -		\$ -	\$ -	
2-7		\$ -	\$ -		\$ -	\$ -	
2-8	Add lines 2-1 through 2-7 TOTAL TAX REVENUE	\$ 170,554	\$ -	Add lines 2-1 through 2-7 TOTAL TAX REVENUE	\$ -	\$ -	
2-9	Licenses and Permits	\$ -	\$ -	Licenses and Permits	\$ -	\$ -	
2-10	Highway Users Tax Funds (HUTF)	\$ -	\$ -	Highway Users Tax Funds (HUTF)	\$ -	\$ -	
2-11	Conservation Trust Funds (Lottery)	\$ -	\$ -	Conservation Trust Funds (Lottery)	\$ -	\$ -	
2-12	Community Development Block Grant	\$ -	\$ -	Community Development Block Grant	\$ -	\$ -	
2-13	Fire & Police Pension	\$ -	\$ -	Fire & Police Pension	\$ -	\$ -	
2-14	Grants	\$ -	\$ -	Grants	\$ -	\$ -	
2-15	Donations	\$ -	\$ -	Donations	\$ -	\$ -	
2-16	Charges for Sales and Services	\$ 52,034	\$ -	Charges for Sales and Services	\$ -	\$ -	
2-17	Rental Income	\$ -	\$ -	Rental Income	\$ -	\$ -	
2-18	Fines and Forfeits	\$ -	\$ -	Fines and Forfeits	\$ -	\$ -	
2-19	Interest/Investment Income	\$ 6	\$ -	Interest/Investment Income	\$ -	\$ -	
2-20	Tap Fees	\$ -	\$ -	Tap Fees	\$ -	\$ -	
2-21	Proceeds from Sale of Capital Assets	\$ -	\$ -	Proceeds from Sale of Capital Assets			
2-22	All Other [specify]:	\$ -	\$ -	All Other [specify]:	\$ -	\$ -	
2-23		\$ -	\$ -		\$ -	\$ -	
2-24	Add lines 2-8 through 2-23 TOTAL REVENUES	\$ 222,594	\$ -	Add lines 2-8 through 2-23 TOTAL REVENUES	\$ -	\$ -	
Other Financing Sources Other Financing Sources							
2-25	Debt Proceeds	\$ -	\$ -	Debt Proceeds	\$ -	\$ -	
2-26	Lease Proceeds	\$ -	\$ -	Lease Proceeds	\$ -	\$ -	1
2-27	Developer Advances	\$ -	\$ -	Developer Advances	\$ -	\$ -	1
2-28	Other [specify]:	\$ -	\$ -	Other [specify]:	\$ -	\$ -	
2-29	Add lines 2-25 through 2-28 TOTAL OTHER FINANCING SOURCES	¢	\$ -	Add lines 2-25 through 2-28 TOTAL OTHER FINANCING SOURCES	\$ -	s -	GRAND TOTALS
2-30	TOTAL OTHER FINANCING SOURCES Add lines 2-24 and 2-29 TOTAL REVENUES AND OTHER FINANCING SOURCES	•	Ť	Add lines 2-24 and 2-29 TOTAL REVENUES AND OTHER FINANCING SOURCES	•	\$ -	\$ 222,594

IF GRAND TOTAL REVENUES AND OTHER FINANCING SOURCES for all funds (Line 2-29) are GREATER than \$750,000 -STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at (303) 869-3000 for assistance.

This total should be the same as line 1-37.

PART 3 - FINANCIAL STATEMENTS - OPERATING STATEMENT - EXPENDITURES/EXPENSES Governmental Funds Proprietary/Fiduciary Funds Please use this space to Line # Capital Project Fund provide explanation of any Expenditures Expenses items on this page **General Government** 226,953 \$ **General Operating & Administrative** - \$ 3-1 Judicial \$ Salaries \$ - \$ 3-2 - | \$ Law Enforcement **Payroll Taxes** \$ - \$ 3-3 \$ - | \$ 3-4 \$ - | \$ **Contract Services** - \$ **Highways & Streets Employee Benefits** 3-5 \$ - | \$ - | \$ 3-6 Solid Waste \$ Insurance - | \$ - | \$ Contributions to Fire & Police Pension Assoc. \$ Accounting and Legal Fees 3-7 - | \$ - | \$ Repair and Maintenance 3-8 Health \$ - | \$ - \$ 3-9 **Culture and Recreation** \$ - \$ Supplies \$ - \$ \$ 46,719 Utilities \$ 3-10 Transfers to other districts - \$ - | \$ Other [specify...]: County Treasurer's Fees \$ Contributions to Fire & Police Pension Assoc. \$ 3-11 - | \$ - | \$ 3-12 \$ - \$ Other [specify...] \$ 3-13 - | \$ - | \$ Capital Outlay \$ **Capital Outlay** \$ 3-14 - \$ - | \$ **Debt Service Debt Service** 3-15 Principal \$ - | \$ Principal (should match amount in 4-4) (should match amount in 4-4) Interest \$ - \$ Interest \$ 3-16 - | \$ 3-17 **Bond Issuance Costs** \$ - \$ **Bond Issuance Costs** \$ - \$ **Developer Principal Repayments** \$ - | \$ **Developer Principal Repayments** \$ - | \$ 3-18 3-19 **Developer Interest Repayments** \$ - | \$ **Developer Interest Repayments** All Other [specify...]: All Other [specify...]: 3-20 \$ - | \$ - | \$ 3-21 \$ - | \$ **GRAND TOTAL** Add lines 3-1 through 3-21 Add lines 3-1 through 3-21 \$ 226,953 \$ 46,719 - \$ 273,672 3-22 TOTAL EXPENDITURES **TOTAL EXPENSES** 3-23 Interfund Transfers (In) - Net Interfund Transfers (In) Out \$ - \$ \$ 3-24 Interfund Transfers Out \$ - | \$ Other [specify...][enter negative for expense] \$ - \$ Other Expenditures (Revenues): \$ - \$ Depreciation/Amortization - \$ 3-25 Other Financing Sources (Uses) - \$ 3-26 \$ - | \$ (from line 2-28) \$ 3-27 \$ - | \$ **Capital Outlay** (from line 3-14) - | \$ **Debt Principal** 3-28 - | \$ (from line 3-15, 3-18) 3-29 (Add lines 3-23 through 3-28) (Line 3-27, plus line 3-28, less line 3-26, less line 3-25, plus TOTAL TRANSFERS AND OTHER EXPENDITURES line 3-24) TOTAL GAAP RECONCILING ITEMS \$ - | \$ 3-30 Excess (Deficiency) of Revenues and Other Financing Net Increase (Decrease) in Net Position Sources Over (Under) Expenditures Line 2-29, less line 3-22, plus line 3-29, less line 3-23 Line 2-29, less line 3-22, less line 3-29 (4,359) \$ (46.719)Net Position, January 1 from December 31 prior year 3-31 Fund Balance, January 1 from December 31 prior year report 52.344 14,616 \$ 3-32 Prior Period Adjustment (MUST explain) Prior Period Adjustment (MUST explain) \$ \$ \$ \$ 3-33 Fund Balance, December 31 Net Position, December 31 Sum of Lines 3-30, 3-31, and 3-32 Sum of Lines 3-30, 3-31, and 3-32

IF GRAND TOTAL EXPENDITURES for all funds (Line 3-22) are GREATER than \$750,000 - STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at (303) 869-3000 for assistance.

5,625 This total should be the same as line 1-37.

10,257 \$

10.5-101, et seq. C.R.S.)? If no, MUST explain:

\$

\$

TOTAL \$

Other (gifts, donations, etc.):

What is the monthly benefit paid for 20 years of service per retiree as of Jan 1?

000.0	Sign Envelope ID: BB91B649-F8B0-488F-9B24-DC8C9FD81837 PART 8 - BU	DGET INF	ORMATION	V	
	Please answer the following question by marking in the appropriate box	YES	NO	N/A	Please use this space to provide any explanations or comments:
8-1	Did the entity file a current year budget with the Department of Local Affairs, in accordance with Section 29-1-113 C.R.S.? If no. MUST explain:	Ø			
8-2	Did the entity pass an appropriations resolution in accordance with Section 29-1-108 C.R.S.? If no. MUST explain:	✓			
f yes:	Please indicate the amount appropriated for each fund separately for the year reported				
	Governmental/Proprietary Fund Name Total Appropriation	ons By Fund	I		
	General Fund - Amended \$	230,000]		
	Capital Project Fund \$	50,000			
	\$	-			
	PART 9 - TAX PAYE	R'S BILL C	F RIGHTS	(TABOR)	
	Please answer the following question by marking in the appropriate box		YES	NO	Please use this space to provide any explanations or comments:
9-1	Is the entity in compliance with all the provisions of TABOR [State Constitution, Article X, Section 20(5)]		☑		
	Note: An election to exempt the government from the spending limitations of TABOR does not exempt the government from the 3 percentequirement. All governments should determine if they meet this requirement of TABOR.				
	PART 10 - GE	NERAL IN	IFORMATIC	N	
	Please answer the following question by marking in the appropriate box		YES	NO	Please use this space to provide any explanations or comments:
10-1	Is this application for a newly formed governmental entity?			☑	10-4: The District was established to provide financing for the design,
f yes:]		acquisition, installation, construction, and completion of public
	Date of formation:				improvements and services, including streets, transportation, drainag improvements, traffic and safety control, park and recreation facilities
10-2	Has the entity changed its name in the past or current year?		,	☑	water, sewer, television relay and translator and mosquito and pest
			า		control services.
f Yes:	NEW name				10-5: Hammond Farm Metropolitan District No. 1 serves as the
	PRIOR name				Operating District and Hammond Farm Metropoliatn District No 2, 3
10-3	Is the entity a metropolitan district?		J ☑		and 4 serve as the Financing Districts.
10-4			_	_	
	See Notes Section]		
10-5	Does the entity have an agreement with another government to provide services?		Ø		
f yes:	List the name of the other governmental entity and the services provided:				
	See Notes Section]		
	Does the entity have a certified mill levy?		☑		
f yes:	Please provide the number of <u>mills</u> levied for the year reported (do not enter \$ amounts): Bond Redemption mills 0.000		1		
	General/Other mills 0.000		-		
	Total mills 0.000				
	NEW 2023! If the entity is a Title 32 Special District formed on or after 7/1/2000, has the entity filed its	YES ☑	NO _	N/A	
10-7	preceding year annual report with the State Auditor as required under SB 21-262 [Section 32-1-207	₩			
	C.R.S.]? If NO, please explain.		1		
	Please use this space to provide any addition	onal explanat	ions or comme	nts not previou	isly included:

PART 12 - GOVERNING BODY APPROVAL

Please answer the following question by marking in the appropriate box	YES	NO
12-1 If you plan to submit this form electronically, have you read the new Electronic Signature Policy?	✓	

Office of the State Auditor — Local Government Division - Exemption Form Electronic Signatures Policy and Procedures

Policy - Requirements

The Office of the State Auditor Local Government Audit Division may accept an electronic submission of an application for exemption from audit that includes governing board signatures obtained through a program such as Docusign or Echosign.

Required elements and safeguards are as follows:

- The preparer of the application is responsible for obtaining board signatures that comply with the requirement in Section 29-1-604 (3), C.R.S., that states the application shall be personally reviewed, approved, and signed by a majority of the members of the governing body.
- The application must be accompanied by the signature history document created by the electronic signature software. The signature history document must show when the document was created and when the document was emailed to the various parties, and include the dates the individual board members signed the document. The signature history must also show the individuals' email addresses and IP address.
- . Office of the State Auditor staff will not coordinate obtaining signatures.

The application for exemption from audit form created by our office includes a section for governing body approval. Local governing boards note their approval and submit the application through one of the following three methods:

- 1) Submit the application in hard copy via the US Mail including original signatures.
- 2) Submit the application electronically via email and either,
- a. Include a copy of an adopted resolution that documents formal approval by the Board, or
- b. Include electronic signatures obtained through a software program such as Docusign or Echosign in accordance with the requirements noted above.

Below is the certification and approval of the governing body By signing, each individual member is certifying they are a duly elected or appointed officer of the local government. Governing members may be verified. Also by signing, each individual member certifies that this Application for Exemption from Audit has been prepared consistent with Section 29-1-604, C.R.S., which states that a governmental agency with revenue and expenditures of \$750,000 or less must have an application prepared by an independent accountant with knowledge of governmental accounting; completed to the best of their knowledge and is accurate and true. Use additional pages if needed.

MUST Print the names of ALL members of the governing body below.		A MAJORITY of the members of the governing body must sign below.		
1	Full Name Jeffrey Mark	A MAJORITY of the members of the governing body must sign below. I,		
2	Full Name Alan Vancil	I,Alan_Vancil, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed		
		My term Expires: May 2027 I, Chasity McMorrowest that I am a duly elected or appointed board member, and that I have		
3	Chasity McMorrow	personally reviewed and approve this application for exemption from 2024 Signed (Lasity McMorrow Date: Date:		
4	Full Name David Cocolin	I, David Cocolin, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from additionally reviewed and approve this application for exemption from additional part of the second		
5	Full Name	I,, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed Date: My term Expires:		
6	Full Name	I,, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed Date: My term Expires:		
7	Full Name	I,, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed Date: My term Expires:		



CliftonLarsonAllen LLP 8390 East Crescent Parkway, Suite 300 Greenwood Village, CO 80111 phone 303-779-5710 fax 303-779-0348 claconnect.com

Accountant's Compilation Report

Board of Directors Hammond Farm Metropolitan District No. 1 Larimer County, Colorado

Management is responsible for the accompanying Application for Exemption from Audit of Hammond Farm Metropolitan District No. 1 as of and for the year ended December 31, 2023, included in the accompanying prescribed form. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. We did not audit or review the financial statements included in the accompanying prescribed form nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on the financial statements included in the accompanying prescribed form.

The Application for Exemption from Audit is presented in accordance with the requirements of the Colorado Office of the State Auditor, which differ from accounting principles generally accepted in the United States of America.

This report is intended solely for the information and use of the Colorado Office of the State Auditor and is not intended to be and should not be used by anyone other than this specified party.

We are not independent with respect to Hammond Farm Metropolitan District No. 1.

Colorado Springs, Colorado

CliftonLarsonAllen LLP

March 25, 2024

Certificate Of Completion

Envelope Id: BB91B649F8B0488F9B24DC8C9FD81837

Subject: Complete with DocuSign: Hammond Farm MD No. 1 - 2023 Audit Exemption.pdf

Client Name: Hammond Farm MD No. 1

Client Number: A303902 Source Envelope:

Document Pages: 9 Certificate Pages: 5

AutoNav: Enabled

Envelopeld Stamping: Enabled

Time Zone: (UTC-06:00) Central Time (US & Canada)

Status: Completed

Envelope Originator:

Jacob Theisen

220 S 6th St Ste 300

Minneapolis, MN 55402-1418 Jacob.Theisen@claconnect.com IP Address: 24.9.162.210

Record Tracking

Status: Original

3/28/2024 7:44:57 PM

Holder: Jacob Theisen

Chasity McMorrow

Signatures: 3

Initials: 0

Jacob.Theisen@claconnect.com

Location: DocuSign

Sent: 3/28/2024 7:48:38 PM

Sent: 3/28/2024 7:48:39 PM

Viewed: 3/29/2024 8:49:22 AM

Signed: 3/29/2024 8:49:35 AM

Viewed: 3/29/2024 9:14:50 AM Signed: 3/29/2024 9:14:56 AM

Timestamp

Signer Events Signature

Chasity McMorrow

cmcmorrow@landhuisco.com

Portfolio Manager ChasityMcMorrow

Security Level: Email, Account Authentication

(None)

Signature Adoption: Pre-selected Style Using IP Address: 96.75.104.161

Electronic Record and Signature Disclosure:

Accepted: 3/26/2019 9:00:03 AM

ID: 120905aa-aec7-4e47-a9ac-742000a45f4c

David Cocolin

dave@paradigmtulsa.com

Security Level: Email, Account Authentication

(None)

David Cocolin 3A23A89C3F0C48A.

Signature Adoption: Pre-selected Style

Using IP Address: 70.185.239.130

Electronic Record and Signature Disclosure:

Accepted: 3/29/2024 8:49:22 AM

ID: 43273318-7f46-401e-ab04-74fd89364c3d

Jeffery Mark

jmark@landhuisco.com

President

Security Level: Email, Account Authentication

(None)

Signature Adoption: Pre-selected Style Using IP Address: 67.172.142.149

Signed using mobile

Jeffery Mark

Electronic Record and Signature Disclosure:

Accepted: 3/28/2024 7:57:15 PM

In Person Signer Events

ID: 5109e28c-a75b-4af3-9cad-c784a4dbae4b

Sent: 3/28/2024 7:48:38 PM Viewed: 3/28/2024 7:57:15 PM Signed: 3/28/2024 7:57:22 PM

Signature **Timestamp**

Editor Delivery Events Status Timestamp

Agent Delivery Events Status Timestamp

Intermediary Delivery Events Status Timestamp

Certified Delivery Events	Status	Timestamp		
Carbon Copy Events	Status	Timestamp		
Witness Events	Signature	Timestamp		
Notary Events	Signature	Timestamp		
Envelope Summary Events	Status	Timestamps		
Envelope Sent	Hashed/Encrypted	3/28/2024 7:48:39 PM		
Envelope Updated	Security Checked	3/29/2024 11:35:40 AM		
Certified Delivered	Security Checked	3/28/2024 7:57:15 PM		
Signing Complete	Security Checked	3/28/2024 7:57:22 PM		
Completed	Security Checked	3/29/2024 11:35:40 AM		
Payment Events	Status	Timestamps		
Electronic Record and Signature Disclosure				

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, CliftonLarsonAllen LLP (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact CliftonLarsonAllen LLP:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: BusinessTechnology@CLAconnect.com

To advise CliftonLarsonAllen LLP of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at BusinessTechnology@CLAconnect.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from CliftonLarsonAllen LLP

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to BusinessTechnology@CLAconnect.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with CliftonLarsonAllen LLP

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to BusinessTechnology@CLAconnect.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify CliftonLarsonAllen LLP as described above, you consent to
 receive exclusively through electronic means all notices, disclosures, authorizations,
 acknowledgements, and other documents that are required to be provided or made
 available to you by CliftonLarsonAllen LLP during the course of your relationship with
 CliftonLarsonAllen LLP.